

**SPECIAL NHA BOARD MEETING
MEETING MINUTES
Tuesday, March 4, 2025, 11:30 AM**

COMMISSIONERS:

Reginald C. Foster
Jim Flanagan, Vice-Chair
Ed Scheideler, Treasurer
Penny Kirk, Commissioner
Janice Bennett, Commissioner

NHA STAFF:

Cheryl Gosmon, Exec. Director & Secretary

Chair Foster called the meeting to order at 11:30 AM. He called the Roll of Commissioners with all reporting present on Tuesday, March 4, 2025. He noted the presence of a quorum and of NHA Executive Director Cheryl Gosmon.

Chair Foster stated that the Secretary of the Needham Housing Authority (NHA) provided adequate notice of this meeting by preparing a Public Notice dated February 28, 2025, setting forth the date, time, and place of this meeting. Said notice was filed with the Clerk of the Town of Needham and provided to people requesting it.

Chair Foster noted for the record that the meeting is a Virtual-Only meeting, as allowed under Chapter 107 of the Acts of 2022, "An Act Relative to Extending Certain State of Emergency Accommodations," public bodies may continue to hold meetings remotely without a quorum of the public body physically present at a meeting location as long as they provide "adequate, alternative" public access to such remote meetings.

1. **Chair's Announcements** (Including matters that could not be reasonably anticipated before the meeting): **No Chairman's Announcements.**

2. **Review and Approve NHA Fiscal Year End Certifications**

Ms. Gosmon presented the Year End Certification:

- Certification of Compliance with Notification Procedures for Federal and State Lead Paint Laws
- Certification of Top 5 Compensation Form
- Fiscal Year End Certification of Preparer and Executive Director
- Certification of NHA Employee with Access to Wage Match

Motion and Vote

Upon a motion duly made by Commissioner Foster and seconded by Commissioner Bennett to approve the NHA Fiscal Year End Certifications.

Chair Foster called the roll of Commissioners in favor of this motion:

Commissioner Foster votes aye; Commissioner Scheideler votes aye; Commissioner Kirk

votes aye; Commissioner Flanagan absent; and Commissioner Bennett votes aye.
The motion carried. The vote was 5-0-0.

3. Adjournment

Motion and Vote

Chair Foster moved to adjourn the March 4, 2025, Special Board Meeting. The motion was seconded by Commissioner Bennet.

Chair Foster called for a roll-call vote to approve the adjournment NHA Special Board Meeting at 11:36 AM

Chair Foster votes Aye

Vice-Chair Flanagan votes Aye

Treasurer Scheideler votes Aye

Commissioner Kirk votes Aye

Commissioner Bennett votes Aye

The motion carried. The vote was 5-0-0.

Respectfully submitted:

Cheryl Gosmon