

## Tenant Portal – How to Register

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Needham Housing Authority is now offering a new Portal to allow tenants to pay rent, add work orders and exchange documents online. Before you can use any of these new features you must register with the housing authority's website.

To start the registration, **you need the six-character code in the letter or email you have received**. There should also be a link to go to or you can follow the link here: <https://www.pha-web.com/portals/family/1633>

On the Log In page click the link to **Register as a new user**.

**Needham Housing Authority**

Log in

Email

Password

Stay Signed In?

Log in

Forgot your password?

Register as a new user

Enter your login information to access the portal.


Unable to login? Use the Forgot your password link to reset your password.

Don't have an account? Register as a new user

An account is required to access the portal. A Registration Code is also needed which will be provided by the Housing Authority.

Complete the **Register** page as shown below.

**Needham Housing Authority**



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Register

Create a new account.

Registration Code

Email

Password

Confirm password

[Privacy Policy](#)

I have read and accept the **terms and conditions**

**Register**

To access the portal an account is required. Complete the required information to create your account. A Registration Code is required. The Registration Code will be provided by the Housing Authority.

Already have an account? **Login**

After you have completed the **Register** page you will see the following screen.

Register confirmation

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Please check your email to confirm your account.

You will also receive an email asking you to verify the email address you registered with. Click the Verify Email Address link to verify your email address.

**Demonstration Housing Authority**

**Verify your Demonstration Housing Authority portal email address.**

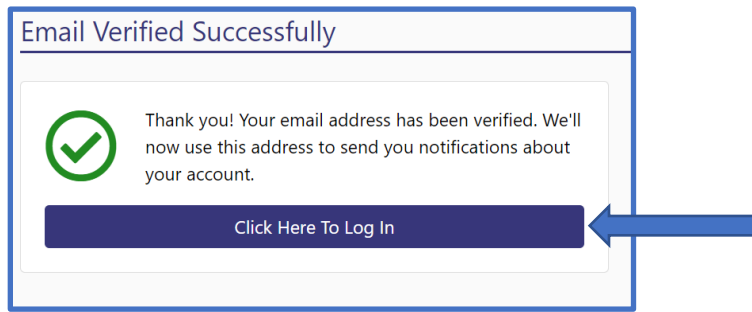
Verifying your email address helps us to confirm we have the right email address to send you important messages about your Demonstration Housing Authority portal account.

To complete the email verification process of your Demonstration Housing Authority portal account, please click the button below.

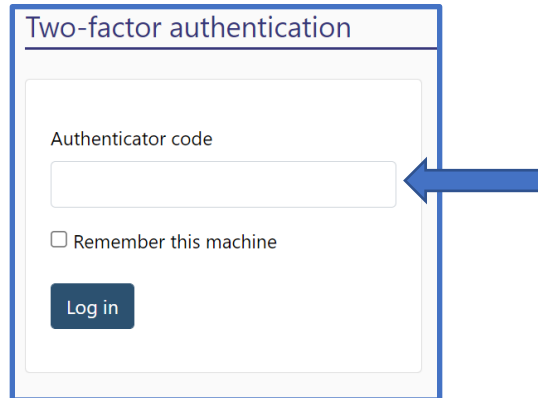
**Verify Email Address** ←

If you didn't attempt to verify your Demonstration Housing Authority portal email address or you feel that your account may have been accessed by someone else, [please let us know.](#)

After your email address is verified, this message is displayed:



Click the button above to login. Two factor authentication is being used to secure the portal accounts. After logging in the first time on a device you will receive an email with a numeric six-digit Authentication Code. Enter the Authentication Code in the box shown below and click Log In.



Your account is now setup and active.